

CARL SANDBURG COLLEGE
(608th Meeting)
Regular Meeting – December 14, 2006

PUBLIC HEARING: The public hearing on Tax Levy 2006 was held in the A. Lewis Long Conference Room, Carl Sandburg College, Galesburg, Illinois, on Thursday, December 14, 2006, at 6:45 p.m.

ROLL CALL:

Present: Mr. John A. Kraus, Chairperson
Mr. William C. Robinson, Secretary
Dr. D. Wayne Green
Mr. John T. Huston
Ms. Paige Rohweder, Student Trustee

Absent: Mr. Bruce A. Lauerman, Vice Chairperson
Mr. Jack P. Ball
Mr. Thomas H. Colclasure

CALL TO ORDER: The regular meeting of the Board of Trustees of Carl Sandburg College was held in the A. Lewis Long Conference Room (E200), Carl Sandburg College, Galesburg, Illinois, on Thursday, December 14, 2006, at 7:00 p.m.

ROLL CALL:

Present: Mr. John A. Kraus, Chairperson
Mr. William C. Robinson, Secretary
Mr. Jack P. Ball
Mr. Thomas H. Colclasure
Dr. D. Wayne Green
Mr. John T. Huston
Ms. Paige Rohweder, Student Trustee

Absent: Mr. Bruce A. Lauerman, Vice Chairperson

MINUTES OF REGULAR MEETING OF BOARD OF TRUSTEES HELD DECEMBER 14, 2006 – PAGE 2

Others: Mr. Thomas A. Schmidt, President; and Ms. Mary Buckingham, Recording Secretary. Administration: Ms. Gena Alcorn, Mr. Larry Benne, Ms. Lisa Blake, Mr. Larry Byrne, Ms. Sally Day, Ms. Robin DeMott, Ms. Marnie Dugan, Ms. Carol Kreider, Ms. Misty Lewis, Ms. Elaine Long, Ms. Debra Miller, Mr. Mark Pfeleger, Mr. Jim Rich, Mr. Samuel Sudhakar, Dr. Lori Sundberg, Dr. Connie Thurman, and Mr. Mike Walters. Faculty: Ms. Sharon Lytle, Faculty Representative; and Ms. Mary Robson. Staff: Ms. Angela Strom, Staff Representative. Others: Ms. Joyce Upham, Franklin University; Mr. Greg Johnson, Pearl Technology; Mr. John Poff, Pearl Technology; and a representative of the media.

Consent Agenda-General: Mr. Bill Robinson moved and Mr. Tom Colclasure seconded to approve the following items under the Consent Agenda-General:

- minutes of the November 14, 2006, meeting of the Board,
- checks as written, signed, and dispersed for the month of November 2006,
- appointment of the Office Professional Advisory Committee: Sandy Anderson, Bart Arthur, Kelli Bennewitz, Christopher Kanthak, Patti Morrison, Gail Rabenau, Brenda Spencer, Nancy Spencer, Donna Stortzum, Anne Taylor, Janice Gray, and Debra Iaun.

MOTION: On roll call vote, six members voted “Aye”; none voted “Nay.” Motion carried. Faculty Representative voted “Aye”; Staff Representative voted “Aye”; Student Trustee voted “Aye.”

Consent Agenda-Personnel: Mr. Tom Colclasure moved and Dr. D. Wayne Green seconded to approve the following items under the Consent Agenda-Personnel:

- employment of Mr. Lindell M. Johnson, Building Maintenance (union eligible), Physical Plant, Level II, Address 3, at an annual salary of \$20,490, prorated, effective January 1, 2007,
- unpaid leave of absence with non-accrual of benefits under Section 17.2 of the Professional Negotiation Agreement, to Ms. Amy Burford, TRIO SSS Academic Advisor, effective December 8, 2006, until such time as she is medically released to return to work or April 9, 2007, whichever occurs first,
- employment termination of Ms. Joyce Lemmer, Payroll Clerk, effective December 4, 2006.

MINUTES OF REGULAR MEETING OF BOARD OF TRUSTEES HELD DECEMBER 14, 2006 – PAGE 3

MOTION: On roll call vote, six members voted “Aye”; none voted “Nay.” Motion carried. Faculty Representative voted “Aye”; Staff Representative voted “Aye”; Student Trustee voted “Aye.”

Financial Reports: Mr. Bill Robinson moved and Ms. Paige Rohweder seconded that the minutes reflect receipt of the financial reports.

MOTION: On roll call vote, six members voted “Aye”; none voted “Nay.” Motion carried. Faculty Representative voted “Aye”; Staff Representative voted “Aye”; Student Trustee voted “Aye.”

CSC – Franklin University: Heard a presentation from Ms. Joyce Upham, Franklin University, on the CSC – Franklin University Alliance.

IT Security Assessment: Heard a presentation on IT Security Assessment from Mr. Greg Johnson, Managing Director and Senior Vice President of Pearl Technology, and Mr. John Poff, Senior Microsoft & IT Security Practice Leader of Pearl Technology.

Notice of Intent to Retire – Vice President of Academic Services: Mr. John Huston moved and Mr. Jack Ball seconded to approve the notice of intent to retire submitted by Mr. Larry Benne, Vice President of Academic Services, effective December 31, 2007.

MOTION: On roll call vote, six members voted “Aye”; none voted “Nay.” Motion carried. Faculty Representative voted “Aye”; Staff Representative voted “Aye”; Student Trustee voted “Aye.”

Health and Dental Insurance Broker: Mr. Jack Ball moved and Mr. John Huston seconded to approve the continued use of the Bullis & Sundberg LLC Insurance Agency to serve as the broker for the wholly funded health program with BlueCross BlueShield of Illinois and the wholly funded dental program with Guardian.

MOTION: On roll call vote, six members voted “Aye”; none voted “Nay.” Motion carried. Faculty Representative voted “Aye”; Staff Representative voted “Aye”; Student Trustee voted “Aye.”

MINUTES OF REGULAR MEETING OF BOARD OF TRUSTEES HELD DECEMBER 14, 2006 – PAGE 4

CSC – Franklin
University Alliance:

Mr. John Huston moved and Mr. Tom Colclasure seconded to approve that CSC partner with Franklin University of Columbus, Ohio, through the CCA program to create opportunities for our students to complete their undergraduate degree program online.

MOTION:

On roll call vote, six members voted “Aye”; none voted “Nay.” Motion carried. Faculty Representative voted “Aye”; Staff Representative voted “Aye”; Student Trustee voted “Aye.”

Final Tax Year 2006
Levies:

Ms. Paige Rohweder moved and Dr. D. Wayne Green seconded to approve a resolution and certificates adopting the Annual Tax Levy by Community College District Number 518. The amounts shall be certified and filed with each County Clerk in the District on or before the last Tuesday of December 2006. The effect of growth in CSC’s tax base (EAV) translates into a projected district wide increase in CSC’s total levy, including bonded indebtedness, of \$550,415 or 7.911%. The Final Tax Year 2006 Projections includes provisions for:

1. .0363¢ in Tax Equity as provided for in Chapter 110 ILCS 805/3-14.3.
2. Bond levies (long-term debt instruments) recently implemented to enable the College to achieve major improvements in the areas of projects included in the SMART Initiatives approved this past year.
3. A break down of our Social/Medicare Insurance levy in accordance with the law.

MOTION:

On roll call vote, six members voted “Aye”; none voted “Nay.” Motion carried. Faculty Representative voted “Aye”; Staff Representative voted “Aye”; Student Trustee voted “Aye.”

Project SafeGuard:

Mr. Jack Ball moved and Mr. Bill Robson seconded to approve enabling the College to:

1. Act as the fiscal agent and operational liaison for project SafeGuard.
2. Pursue appropriate bidding process for the upgrade of the HVAC system, UPS and Power Generator for our data center, with an estimated cost of \$40,000.

MINUTES OF REGULAR MEETING OF BOARD OF TRUSTEES HELD DECEMBER 14, 2006 – PAGE 5

3. Conduct final negotiations with Skyward for the acquisition of administrative software pertinent to the public schools. (This may necessitate a special meeting of the Board of Trustees in early January 2007).
4. Manage and operate project SafeGuard data center.

MOTION:

Voice vote – motion carried.

PRESIDENT:

President Schmidt reported that: he attended two school safety programs recently – one sponsored by ICCB on *Homeland Security Planning* and the other sponsored by Heartland Technology on *School Crisis Planning*; the ACCT and AACC 2007 Community College National Legislative Summit will be held in Washington, DC, February 11-14 and plans have been finalized for CSC Trustees and Administrators to attend; and the College is currently planning a Strategic Planning Session for February 2 & 3, 2007. It will be similar to the one that Galesburg School District #205 recently held at CSC. The Session will involve people from the community and people from within CSC. President Schmidt distributed an updated USO (Underfunded-State-Obligations) sheet (see link below). The President stated that in the future all scheduled bills leaving CSC will have an asterisk with a note on the USO. Lastly, President Schmidt reminded everyone of the Annual Employee Holiday Luncheon being held tomorrow at noon in the Dr. Donald G. Crist Student Center.

http://docushare.sandburg.edu/dscgi/ds.py/Get/File-22798/Underfunded_State_Obligations_12-06.pdf

VICE PRESIDENT OF
ACADEMIC SERVICES:

Mr. Larry Benne reported that it is the end of the semester and all finals will be completed this evening. The faculty and students will now have three weeks off. Classes will resume on January 8, 2007.

VICE PRESIDENT OF
TECHNOLOGY
SERVICES:

Mr. Samuel Sudhakar reported that we are in the process of reviewing and making adjustments to our IT infrastructure to accommodate recommendations of the Security Assessment. Sudhakar said that we are upgrading some of our systems in

MINUTES OF REGULAR MEETING OF BOARD OF TRUSTEES HELD DECEMBER 14, 2006 – PAGE 6

preparation for the upcoming spring semester, including two new distance learning classrooms one in Carthage and one in Bushnell to accommodate enrollment growth at those locations

VICE PRESIDENT OF
ADMINISTRATIVE
SERVICES:

Dr. Lori Sundberg reported the Employee Benefit's Fair was held last Friday and it went very well. Thanks go to Ms. Rhonda Cook, Benefits Manager, and the Personnel Services Office. Sundberg said that Ms. Sally Day and Ms. Peggy Libby have submitted a \$27,000 grant to provide support services to nursing students. We are hopeful for funding there. Sundberg reported that last year we went from a self-funded health insurance plan to a wholly funded plan with BlueCross BlueShield. We also negotiated with the SEA last year and secured two changes with our plan – one to be implemented last year which was to raise the maximum out-of-pocket expense from \$1,000 to \$1,500. And the change we implemented this year was to increase our deductibles from \$500 to \$750. In terms of service, the BlueCross BlueShield provider network has proven to be very effective for our district. She was happy to report that with the deductible change we had for 2007, we are able to maintain the costs for 2007 that we had in 2006. We will see no increase in premium price this year. She thanked the SEA and the BOT bargaining teams for their involvement in researching health care issues in general and health care alternatives that made sense for us and then making recommendations which appear to be paying off, at least for this year. Employees appear to have a higher level of satisfaction in regard to the network and claim service.

ADMINISTRATIVE
REPORTS:

The following administrators gave reports: Ms. Robin DeMott and Mr. Mark Pfleiger.

ICCTA
REPTRESENTATIVE:

Mr. John Huston reported that the ACCT and AACC 2007 Community College National Legislative Summit will be held in Washington, DC, February 11-14.

STUDENT TRUSTEE:

Ms. Paige Rohweder said that the students would like to thank Mr. Larry Benne for his years of dedicated service. She reported that cookies and drinks were served to the night students during exam

MINUTES OF REGULAR MEETING OF BOARD OF TRUSTEES HELD DECEMBER 14, 2006 – PAGE 7

week. The SGA has cancelled their trip to Chicago scheduled for the December 15 and hope to sponsor a trip to a local hockey game in the near future. Rohweder said that many student organizations have been busy with fundraisers on campus. The CSC Lobby team will be starting in January. One of their main objectives will be the USO and particularly the Veterans Grant. The team is currently looking for an Academic Advisor. Their name will be CSC STAT (Students Taking Action Together). Rohweder reported that she recently attended the IBHE-SAC Meeting in Chicago. Ms. Judy Erwin, Executive Director of the IBHE, was the guest speaker. She assured the students that their voice has become stronger at the ICCB and IBHE meetings.

FACULTY
REPRESENTATIVE:

Ms. Sharon Lytle reported that the faculty has been very busy preparing for finals. They are looking forward to their three week break.

STAFF
REPRESENTATIVE:

Ms. Angela Strom reported that Student Services is very busy with spring and summer registration. She said that twenty new veterans have enrolled in the last two weeks.

Closed Session
8:36 p.m.:

Ms. Paige Rohweder moved and Mr. Bill Robinson seconded a request for a Closed Session to consider “pending and imminent” litigation; to consider the appointment of specific individuals; to consider the discipline case of a specific student; to hear testimony on a complaint lodged against an employee to determine its validity; and to discuss minutes of meetings lawfully closed under the Illinois Open Meetings Act.

MOTION:

On roll call vote, six members voted “Aye”; none voted “Nay.” Motion carried. Faculty Representative voted “Aye”; Staff Representative voted “Aye”; Student Trustee voted “Aye.”

RECONVENE
9:42 p.m.:

The Regular Meeting of the Board reconvened at 9:42 p.m.

MINUTES OF REGULAR MEETING OF BOARD OF TRUSTEES HELD DECEMBER 14,
2006 – PAGE 8

ROLL CALL:

Present: Mr. John A. Kraus, Chairperson
Mr. William C. Robinson, Secretary
Mr. Jack P. Ball
Mr. Thomas H. Colclasure
Dr. D. Wayne Green
Mr. John T. Huston
Ms. Paige Rohweder, Student Trustee

Absent: Mr. Bruce A. Lauerma, Vice Chairperson

ADJOURNMENT

9:43 p.m.:

Mr. Jack Ball moved and Mr. Tom Colclasure seconded that the meeting be adjourned to the next regular meeting of the Board or to the call of the Chairperson.

MOTION:

Voice vote – motion carried.